

SYB Field Supervisor Responsibilities & Duties



1. **Arrive as early as possible (5:00pm).**
 - a. Please stay until after the last game is finished. Thank you. Your dedication and sacrifice is appreciated and necessary to assure this evening's games run as smooth as possible.
 - b. If you can't stay, you must find a replacement, as our young people are counting on you.
2. **Make sure the SYB Concession Stand is open and staffed adequately (Hillview only).**
 - a. There is listing of all SYB teams with phone numbers in the concession stand.
 - b. Contact the appropriate Age-Group coordinator if there is a problem or a no-show.
3. **Wear the SYB Field Supervisor button or badge.**
 - a. This is so people can easily identify you in an emergency.
 - b. Buttons and badges are located in the concession stand by the front door or inside the base boxes.
4. **Check field schedule.**
 - a. Make sure all teams are present and playing on the correct field.
 - b. Field schedules are located in the glass case on northwest corner of the Concession stand at the Hillview Fields and inside the cover of the base boxes at State Road and Hwy 33 fields.
5. **Check all umpires are there and on time.**
 - a. The umpire schedule should be posted in glass case on northwest corner of Concession Stand at the Hillview Fields and inside the cover of the base boxes at State Road and Hwy 33 fields.
 - b. Refer to the List of SYB Umpires in the concession stand for phone numbers of missing umpires or for finding a replacement umpire.
 - c. **Remind all SYB Umpires and Coaches to fill-out a Game Summary Form after each game played on SYB fields (with SYB Umpires). These forms must be delivered to the Hillview Concession Stand after all games are completed each night.** The umpires are paid according to the GSF's – please make sure they make it to the Concession Stand. Slide the GSF under the door if your game runs late and the Concession Stand is not open.
6. **Setup scoreboards for each field (Hillview - optional).**
 - a. The keypads are stored in the Northeast corner of the Concession Stand.
 - b. Try to find a volunteer to run each scoreboard - preferably an adult or someone over 10 yrs old.
7. **Make weather related decisions for ALL fields.**
 - a. One sighting of Lightning stops all games IMMEDIATELY.
 - b. Make everyone clear the fields and the dugouts.
 - c. The game may not resume until 15 minutes after the last lightning bolt sighted. No exceptions.
 - d. A 5:30pm game will be called if lightning is sighted after 6:30pm.
 - e. Rain is playable until the field or ball becomes slippery. The player's safety is SYB priority.
8. **Start the games on time!**
 - a. Home teams should have the bases setup prior to 5:30pm game. Provide assistance if necessary. Use color-coded rope in the base boxes to gage correct distances per age level.
 - b. The 5:30pm game should start at or before 5:30pm and shall end by 6:55pm and will be automatically suspended at 7:00pm - regardless of the point in the game.
 - c. The 7:00pm game should start at or before 7:00pm - no later than 7:05pm.
 - d. Instruct coaches of the 7:00pm games to have all players warm up behind the outfield fences during the latter part of the 5:30pm game so they are ready to take the field and start immediately after the conclusion of the 5:34pm game.
 - e. Do not allow any post-game talks inside the dugout. Stress that the teams CLEAN UP and vacate the dugout immediately after shaking hands following the 5:30pm game.
9. **Make nightly announcements (optional).**
 - a. Look for a list of nightly announcements (not always necessary and may not be available).
 - b. The PA system is located inside northeast corner of the Concession Stand at the Hillview Fields.
 - c. If necessary, you may have to "hang the speakers" on the hooks on the northeast & southeast sides of the concession stand. Remember to take the speakers down each night and return them to the concession stand.
10. **Be available to handle any disputes, ejections, injuries or other emergencies.**
 - a. You are the GO TO person for the night!
 - b. Introduce yourself to all the coaches and especially the young umpires. Our young umpires are counting on you to be there for them (this is the main reason why we have a Field Supervisor).
 - c. If coaching, make your other coaches aware that you must be available to handle emergency problems on the other fields as well.
 - d. Handle all problems with calmness, class, and courtesy. Make SYB proud!

Good Luck and Thank you for being an SYB Volunteer!