

SYB CONDUCT GRIEVANCE FORM

This form is used to assist persons who wish to file a grievance about person(s) involved in the Shelby Youth Ball (SYB) organization. SYB is an all-volunteer organization and conduct detrimental to the physical or mental welfare of its participants is a serious matter and will be treated as such.

NOTE: Directions are located on the opposite side of this form. Suggestions for improvement may be submitted in any SYB Suggestion Box or electronically on the SYB website. (www.shelbyball.org)

PERSON(S) GRIEVANCE DIRECTED AT:													
AFFILIATED TEAM:													
AGE/LEVEL/GROUP:	7	8	9	10	11	12	13	14	A	B	C	Boys	Girls

STATE YOUR GRIEVANCE:

Include any steps already taken to bring about a resolution (attach additional pages if needed).

<u>Print Name</u>	<u>Signature</u>	<u>Phone #</u>
(1) _____	_____	_____
(2) _____	_____	_____
(3) _____	_____	_____

Date

SYB Voting Member: _____ / /

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Grievance Procedure Directions:

- (1) This form requires the signatures of three (3) independent adult members of SYB along with or including a member who has active voting privileges in the SYB organization. All signing members must be independent of each other (Mom, Dad, Grandparents, etc. are not considered independent of each other unless representing multiple participants).
- (2) Upon completion, submit this form to the SYB Age Group Coordinator, or an officer of the SYB Board of Directors, or via **Shelby Town Hall, 2800 Ward Avenue, La Crosse, WI**.
- (3) This form will first be reviewed by the SYB Board to determine if a Grievance Review Panel (GRP) should be formed to handle the grievance. The SYB Board reserves the right to handle the request independently (without formation of a GRP) unless an active member of the SYB Board is included in the grievance in any way.
- (4) Once the grievance is filed, all persons listed below will be contacted and may be required to meet with the GRP, the person(s) the grievance is directed at, and/or the SYB Board. In extreme cases, local Police and/or Town of Shelby Administration may become involved.
- (5) The GRP will present its findings to the SYB Board with recommendation of action(s).
- (6) The SYB Board of Directors will make the final decision based on the GRP recommendations and SYB Guidelines - including the Three Strikes & You're Out Policy.
- (7) The SYB Board will be in charge of following through on the decided course of action.

 For SYB Use Only:

Resolution/Date/Description:

Type of Grievance	List all GRP Members				Date Grievance Received
<input type="checkbox"/> Coach <input type="checkbox"/> Parent <input type="checkbox"/> Player <input type="checkbox"/> Umpire <input type="checkbox"/> Other <hr/>	(1)				
	(2)				
	(3)				
	(4)				
	(5)				